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ROYAL MONETARY AUTHORITY OF BHUTAN

Position Title	Chief Strategy and Planning Officer
Position Level	PS1
Location	RMA Head Office, Thimphu
Department/Office	Governor's Office
Employment type	Regular

Key Duties & Responsibilities

1. Lead the formulation and periodic review of the RMA's Strategic Plan and Annual Work Plans.
2. Ensure alignment of RMA's strategy with national economic policies.
3. Coordinate with departments to ensure departmental plans to support organizational objectives.
4. Design and implement performance management frameworks, KPIs, and monitoring dashboards.
5. Track and report on implementation of strategic initiatives to senior management and the Board.
6. Prepare mid-year and annual performance reports for internal and external stakeholders.
7. Provide analytical input to senior leadership for organizational decisions and reforms.
8. Support the development of corporate risk mitigation strategies and organizational reform initiatives.
9. Contribute to governance and change management initiatives and policy development.
10. Coordinate strategic dialogue and collaboration with external stakeholders, including government agencies, international partners, and peer institutions.
11. Represent the RMA in strategy-related forums, working groups, and consultative meetings.
12. Ensures compilation and reporting to the management as desired for making informed strategic decisions.
13. Any other work assigned by the management from time to time.

Qualification, experience, Knowledge, Skills, and Abilities:

Qualification

Master's degree in Economics, Public Policy, Strategic Management, Finance, Business Administration, or any related social science discipline.

Experience

Minimum of 15 years of progressive experience in strategic planning, policy formulation, or institutional development, preferably within the public sector, financial institutions, or regulatory bodies.

Experience in corporate performance management or economic policy analysis is highly desirable.



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	<p>Knowledge, Skills, and Abilities:</p> <ul style="list-style-type: none">• Strong analytical and strategic thinking skills.• Excellent written and verbal communication.• Experience with Results-Based Management (RBM) frameworks.• Proficiency in planning and reporting tools (e.g., <i>Balanced Scorecard, KPIs</i>).• Strong facilitation, project management, and stakeholder engagement skills.
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